



MURDOCH
LANGUAGE INSTITUTE

MURDOCH UNIVERSITY CAMPUS | PERTH



Murdoch Language Institute Prospectus for International Students

Affiliated with



MURDOCH
UNIVERSITY
PERTH, WESTERN AUSTRALIA

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MURDOCH LANGUAGE INSTITUTE

Murdoch Language Institute, a private institution, is a member of the Alexander Education Group (AEG) of education institutions that has specialised in providing university entry courses since 1989.

Murdoch Language Institute is based on Murdoch University's South Street Campus, Australia's largest university campus. Murdoch Language Institute courses cater for a wide range of students who want to improve their academic English skills for entry into secondary, undergraduate and postgraduate studies. The institute offers courses that allow direct entry into Murdoch College (Years 7 -12 and the Western Australian Universities' Foundation Program), Murdoch Institute of Technology (Foundation and Diploma courses) and Murdoch University (Undergraduate and Postgraduate courses).

Students who attend Murdoch Language Institute talk about the warm and supportive learning environment - from the teachers who give individual attention, to the advisers who care about the emotional and academic well-being of the students, to classmates who study and socialise in an atmosphere of cultural sharing and international exchange.

Murdoch Language Institute students are actively involved in university life. They have full access to the Student Health Centre, state of the art library, computer centres and other facilities. In addition, they can interact with Australian and International students through campus events.

Consistent with the Murdoch University ethos of providing equity to all wishing to gain a tertiary education, it has collaborated with AEG to establish Murdoch Language Institute to deliver English courses to prepare students for entrance into Murdoch Institute of Technology Preparation and Diploma Programs and Murdoch University undergraduate and postgraduate courses.



Study in Australia's beautiful city of Perth

Perth is a beautiful, clean city of around 1.5 million people, located on the banks of the Swan River. It is surrounded by lovely parklands and magnificent ocean beaches. There is something for everyone, be it water sports such as surfing, swimming, scuba diving and fishing, or other sports such as soccer, basketball, badminton, and tennis, or just relaxing.

Perth is ranked by the *EIU as the 4th best city, out of 130 cities around the world, in which to live.

*Economist Intelligence Unit Survey of 2004



Students will find the people in this multi-cultural city both friendly and helpful to visitors from other countries. There is a wide range of restaurants and all types of food are readily available in supermarkets. Perth has a bustling night life with bars, cafes and clubs and many entertainment options such as movies, theatre, live comedy and music.

PERTH

- Is the capital of Western Australia, the largest and wealthiest state of Australia
- Is safe and clean
- Has great weather
- Boasts great health facilities
- Has a wide variety of recreational and entertainment options
- Is in the same or similar time zone to most of Asia
- Has friendly people and large communities of international students and migrants from all over the world



WEATHER IN PERTH:

Perth has a Mediterranean climate. The chart below indicates average temperatures throughout the year.

	SUMMER			AUTUMN			WINTER			SPRING		
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Maximum Temp. (°C)	27	30	30	29	25	21	19	18	18	20	22	25
Minimum Temp. (°C)	16	18	19	17	14	12	10	9	9	10	12	14
Rainfall (mm)	14	9	12	19	46	123	182	173	135	80	55	21
Rainy days	4	3	3	4	8	14	17	18	17	14	11	6

English Language Programs and Courses

Murdoch Language Institute's programs are intensive and challenging. Courses are taught by a team of dedicated professionals who are trained and experienced in communicative and collaborative teaching methods. Instruction is intensive; progress can be rapid depending on individual aptitude, study habits and motivation.

GENERAL ENGLISH - ACADEMIC FOCUS

The General English Program at Murdoch Language Institute is a high-quality English program specifically designed to prepare international students for further education in Australia. Murdoch Language Institute also welcomes students who want to improve their English for business, professional, or personal reasons.

Our dedicated and experienced instructors use varying teaching approaches and a variety of up to date learning materials to teach grammar, vocabulary, speaking, listening, reading, writing and pronunciation.

On successful completion of Intermediate level, General English students can enter our English for Academic Purpose (EAP) course and graduate into foundation, undergraduate and postgraduate courses without taking an International English Language Testing System (IELTS) test.

Course Information

- Average Class Size: 13-16
- Hours per Week: 25 (20 hours of coursework and 5 hours of self-access study)
- Minimum Age: 16 years
- Levels*: Elementary, Pre-Intermediate, Intermediate and Upper-Intermediate

*Please note: should students be placed into a level in which there are no other students, Murdoch Language Institute reserves the right to place them in a class nearest their level.

Flexible Entry and Course Length

Murdoch Language Institute has a number of courses starting throughout the year. Course length can vary depending upon each individual's goals and language proficiency. Please refer to the fee schedule for current course start dates.

ENGLISH FOR ACADEMIC PURPOSES (EAP)

The English for Academic Purposes course is our most popular program, chosen by the majority of students for its academic rigour. This intensive program helps students to significantly improve their English skills in the shortest time possible and fully prepare them for university study in Australia. Recognising this academic quality, Murdoch Institute of Technology and Murdoch University accept graduates of the English for Academic Purposes program into their courses without requiring IELTS.

The English for Academic Purposes program is a complete English program, including classes in:

- Writing research reports and critical reviews
- Active listening and note-taking, attending university lectures
- Oral presentation and discussion skills
- Library and internet research techniques

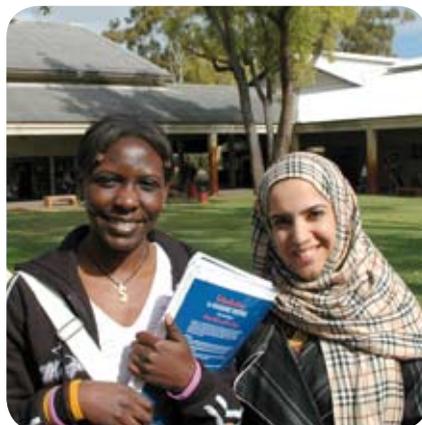
- Academic writing
- University academic culture
- IELTS & TOEFL exam practice
- Assignment writing techniques (including bibliography)

Course Information

- Average Class Size: 13-16
- Hours per Week: 25 (20 hours of coursework and 5 hours of self-access study)
- Minimum Age: 16 years
- Entry Level: Intermediate
- Duration: 10-15 weeks full time

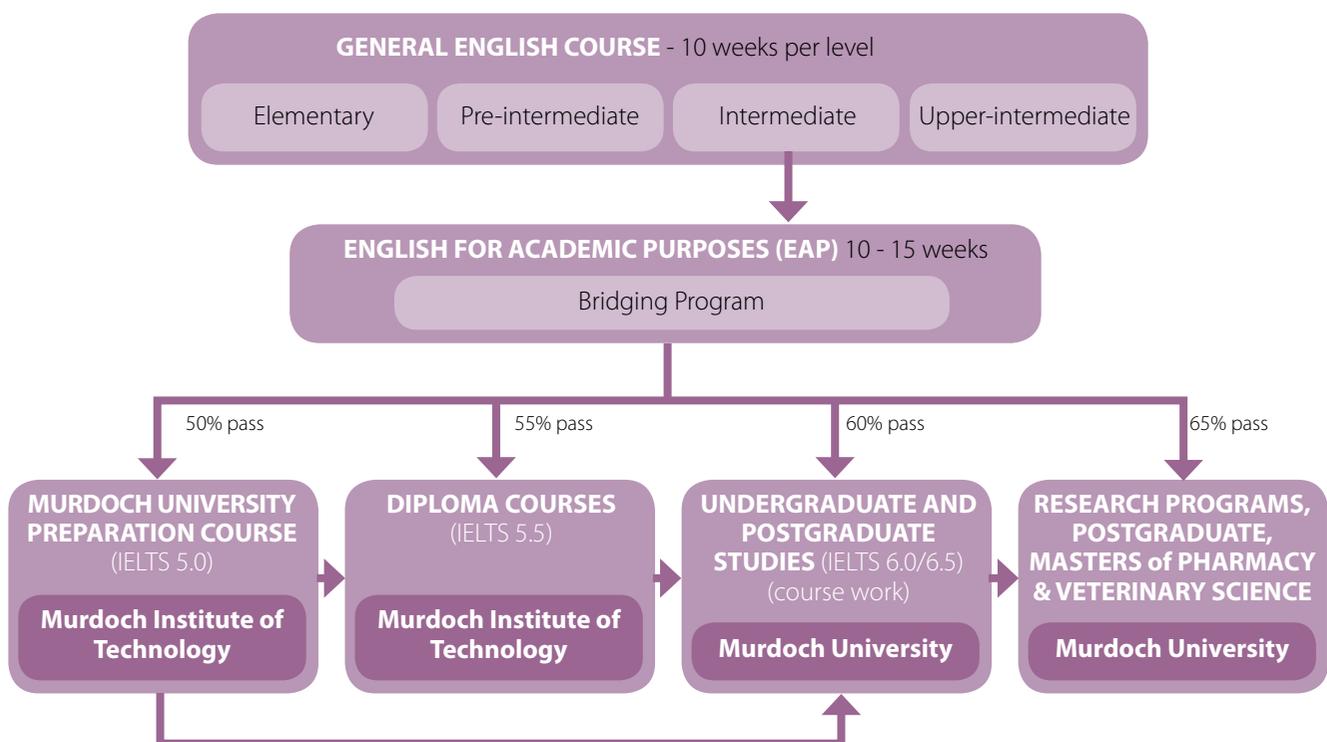
TIMETABLE

9 - 10.30	Break	10.50 - 12.30	Lunch	13.30 - 15.00
Language skills building		Communication skills		Interactive program





University Pathways



English Language Programs for High School Preparation

PREPARATION FOR SECONDARY STUDIES (PSS)

Murdoch Language Institute Preparation for Secondary Studies course is purposely located on Murdoch College campus to facilitate organised interaction with, and experience of, secondary school life within the bounds of a highly supportive environment. This course will instil within students a desire to achieve success in their English language learning and gain entry into academic programs at Murdoch College.

The program includes General and Academic English and aims to develop study skills as well as the use of English in various high school subjects. Students study according to school terms and will be able to develop their knowledge in essential areas like written text types used in Australian high schools, debating and oral presentation skills, Australian culture and introductory high school subjects.

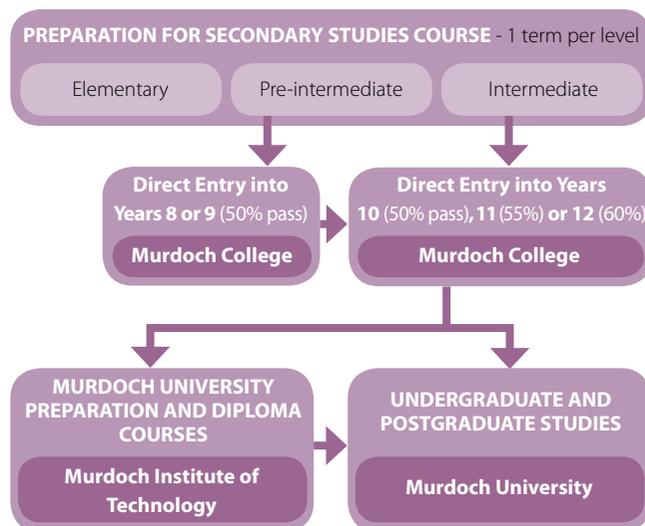
Features of the Course

- Development of the ability to work interactively in group projects
- Regular homework, tests and formal/informal assessment
- Familiarisation with Australian high school subjects
- Supervised excursions to educational places in Perth linked to the academic program
- Exposure to Australian high school culture and expectations
- Full academic and welfare support

Course Information

- Average Class Size: 13-16
- Hours per Week: 25 (20 hours of coursework and 5 hours of supervised self-guided study)
- Minimum Age: 11 years
- Levels*: Elementary, Pre-Intermediate and Intermediate
- Duration: According to Western Australian school terms

*Please note: should students be placed into a level in which there are no other students, Murdoch Language Institute reserves the right to place them in a class nearest their level.



PREPARATION FOR SECONDARY STUDIES SAMPLE TIMETABLE:

TIME/PERIOD	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:25 – 9:25	Period 1	Period 1	Period 1	Period 1	Period 1
9:25 – 10:25	Period 2	Period 2	Period 2	Period 2	Extended
10:25 – 10:40	Homeroom (15 mins)	Homeroom (15 mins)	Homeroom (15 mins)	Homeroom (15 mins)	Homeroom (9:25 to 10:25)
10:40 – 11:00	Recess	Recess	Recess	Recess	Recess (10:25 to 10:50)
11:00 – 12:00	Period 3	Period 3	Period 3	Period 3	Period 3 (10:50 to 11:50)
12:00 – 1:00	Period 4	Period 4 (12:00 to 12:40)	Period 4	Period 4	Period 4 (11:50 to 12:50)
1:00 – 1:40	Lunch	Lunch	Lunch	Lunch	Lunch (12:50 to 1:40)
1:40 – 2:40	Period 5		Period 5	Period 5	Period 5



Services and Facilities for Preparation for Secondary Studies

The Preparation for Secondary Studies course is located on the Murdoch College campus where students' safety, welfare, health, happiness and success are priorities. To meet these priorities the following services are provided:

ACCOMMODATION

All students enrolled for the PSS course located on Murdoch College are expected to live with a family member or with an approved Homestay host. Hosts are carefully selected by our Homestay Officers and are visited regularly. Homestays are located within reasonable proximity to the College with easy access to transport for the students. Each host must meet the high standards set by the College to ensure that all students in Homestay benefit from a safe and clean environment, where they are nurtured and supported in all aspects of their life. Murdoch College Homestay hosts are encouraged and expected to form close and cooperative links with Murdoch College staff, attending Murdoch College functions and maintaining a positive interest in the educational needs of their homestay students. The teaching and administrative staff work closely with the Homestay Officers and Homestay hosts. For accommodation costs please refer to "Schedule of Fees".

and female doctors are available. Assistance with registration of medical insurance is provided on arrival in Perth.

ACADEMIC PROGRESS REPORTS

Students and their parents are provided with full Academic Reports at the end of each term. These reports provide details of performance in their English Studies as well as comments regarding attitude, effort and attendance.

UNIFORMS

Students are required to wear a College uniform. It is expected that the initial cost will be approximately \$750 (includes winter and summer uniform). The College operates a uniform shop on campus for the convenience of students and parents.

ORIENTATION PROGRAM

An interactive orientation program is provided at Murdoch Language Institute for new students on their first day. This program is designed to help students settle into their new environment in Australia and to become familiar with the academic requirements and expectations of the school. Students will also take a placement test on their first day to assess their English Level. During orientation students are provided with assistance in:

- Uniform fitting and purchase
- Campus information session
- Guided campus tour



LIBRARY AND RESOURCE CENTRE

A modern, well-equipped library and resource centre provides staff and students with a high level of support to the teaching and learning programs of the College. This facility is complemented by a comprehensive collection of resources held by the Murdoch University Library, which is available to Senior College students and staff.

In addition to the book collection, students have access to a wide range of electronic and multimedia materials and global information through the Internet. Qualified librarians, supported by library and computer technicians, ensure that students are given the level of guidance and support that enables them to gain valuable experience from this resource centre and progress with confidence to the use of other centres.

STUDENT COUNSELLING SERVICES

A multi-lingual International Student Adviser is available to provide pastoral care and to assist international students with a wide range of matters including accommodation, visa and health requirements, and general day-to-day matters.

COMPUTING

In keeping with the expectations of modern education, Murdoch College has dedicated computing laboratories, as well as numerous other computers in learning areas and in the Library and Resource Centre.

STUDENT HEALTH FACILITIES

A full time Health Officer is located on campus during school hours to deal with minor illness or injury. A local medical practice provides professional medical services to the College, where male

CAFETERIA

Students can enjoy their morning and lunch breaks in the well-equipped College Cafeteria where a wide choice of hot meals and snack foods are available at reasonable prices.

Services and Facilities for General English and English for Academic Purposes

We have people, resources and facilities in place to give students assistance and advice with study, career, health and personal concerns. Located at Murdoch Institute of Technology's Campus, the following services are provided for General English and English for Academic Purposes students:

MURDOCH LANGUAGE INSTITUTE'S PLACEMENT TEST

Murdoch Language Institute uses its own placement test to ascertain how much English students need to study.

The test can be arranged through an agent or directly with the Institute. After completing the test it will be marked and students will receive a personalised study plan, which outlines the necessary weeks of study needed to reach their goal.

ORIENTATION

All students take part in an extensive orientation to help in the transition from their home country to studying in Australia.

Orientation includes:

- A placement test – A student's level will be more accurately assessed on the first day, by means of a speaking, listening, reading and writing test with a trained teacher
- Student ID Card processing
- Purchasing a textbook and stationery (at students' own cost)
- Campus information session
- Campus tour



PERSONAL MEETING SERVICE

Arriving in a foreign country for the first time can be daunting, so students may request to be met personally at the airport and accompanied to their place of accommodation.

ACCOMMODATION

Students requiring accommodation should advise Murdoch Language Institute staff well in advance of their arrival in Australia. All accommodation offered has been inspected by a member of our Student Services staff. Accommodation options include:

Homestay

This is an arrangement made with a local host. The student lives as a family member, has breakfast and dinner provided on weekdays and all meals provided over the weekend. The evening meal is shared with the host, while breakfast may be prepared by the student. The student has his/her own furnished bedroom that includes a desk and study lamp. Homestay is intended to provide a family environment for the student. The host is committed to caring for and encouraging the student to participate in household activities.

On campus student housing

A limited number of places are available at Murdoch University's student village. The Student Village offers a friendly residential community within the larger campus community. With over 530 resident students from many different backgrounds and cultures, living in the Village is a lifelong learning experience. There are 98 self-contained flats in the three-hectare Village. Students can choose from a single or twin share room. All flats are fully furnished and equipped with basic cooking utensils. Applications must be made direct to Murdoch University. www.murdoch.edu.au/village/village.html Email: village@murdoch.edu.au

STUDENT HEALTH FACILITIES

Australia has a high standard of medical facilities that provide assistance with all health issues. Student Services can help to organise an appointment with a local medical practice, where both male and female doctors are available. It is compulsory for students on a student visa to pay Overseas Student Health Cover (OSHC) as a condition of entry into the country. The Overseas Student Health Cover plan has been introduced to help with the cost of medical and hospital care that a student may need whilst in Australia.

ACCESS TO FACILITIES AT MURDOCH UNIVERSITY

Murdoch Language Institute's location on Murdoch University campus has the distinct advantage of providing students with access to many of the facilities such as:

Library

There is an excellent library on the Murdoch University Campus. Many library resources and services are available electronically. The main Library is located adjacent to Bush Court and is open from 8am to 10pm on weekdays and 12 noon to 5pm on weekends.

Computing Laboratories

Murdoch University provides several general purpose computer laboratories,

which are available to all students. These laboratories all run the Microsoft Windows XP operating system, provide Microsoft Office 2000 and have access to the internet. All students are allocated 30Mb, which they can use to save their own documents and files.

Social Activities

Murdoch University's Student Guild provides its students with one of the best social scenes in WA. Students can join Murdoch University's Student Guild (fee depending on length) and take part in the many workshops, activities, sports, courses and tours.

Recreational Facilities

Murdoch University Campus has a large range of recreational facilities. Students can take up membership at Murdoch University's fully equipped Health and Fitness Centre and gain access to the aerobics room, pool tables, table tennis, sport courts - basketball, volleyball, netball, badminton, indoor soccer and squash, at the students own expense.

Careers Centre

The Careers Centre is your first stop for resources in employment issues. The centre assists students with resumes, selection criteria or job applications and also provide facilities for job search. Their mailing list is helpful for finding work from graduate opportunities to part time casual jobs.

Discounts in Perth

As a member of the Murdoch University Guild of Students you have access to discounts at a number of places in and around Perth, Western Australia.

Conditions of Enrolment

1. Contract between the Applicant and Murdoch Language Institute (MLI)

Upon acceptance of an offer of a place at MLI and the payment of fees, a binding Contract is created between the Applicant and MLI. The Applicant undertakes to observe the Conditions of Enrolment and to pay such fees and charges as may be applicable during the period of the student's enrolment at MLI.

2. Payment of Fees and Charges

All fees and charges are payable in Australian dollars prior to commencement of the course in accordance with the MLI Fee Schedule current at the date of commencement of the course. MLI reserves the right to recover from the student any government charges, including any GST that may be levied on services provided by MLI to the student.

3. Safeguarding Fees Paid in Advance

All fees received are deposited in the Murdoch Language Institute Student Fees Account and can only be drawn in accordance with statutory requirements under Federal and State Acts.

4. Refund Policy

- Registration and Accommodation Reservation Fees are non-refundable.
- If the student applies for but is unable to obtain a Student Visa through no fault of their own, all tuition fees paid will be refunded in full, less AUD \$230 for administrative expenses.
- Any notification of withdrawal must be in writing and, a semester is deemed to be either the duration of the course or 20 weeks, whichever is the lesser.
- In the event that a student withdraws from a course of 10 weeks or less duration, the refund policy will apply as follows:
 - Notification more than 10 weeks before commencement date, tuition fees paid will be refunded in full less 10% or AUD \$1,000 whichever is the lesser, for administrative expenses.
 - Notification more than 4 weeks and up to 10 weeks before commencement date, 70% of tuition fees paid will be refunded.
 - Notification 4 weeks or less before commencement date, 40% of a semester's fees paid less 10% or AUD \$1,000, whichever is the lesser, for administrative expenses will be refunded.
 - Refunds, where applicable, will be made within 4 weeks of written notification.
- In the event that a student withdraws from a course of more than 10 weeks duration, the refund policy will apply as follows:
 - Notification more than 10 weeks before commencement date, tuition fees paid will be refunded in full less 10% or AUD \$1,000, whichever is the lesser, for administrative expenses.
 - Notification more than 4 weeks and up to 10 weeks before commencement date, 70% of a semester's fees paid will be refunded.
 - Notification 4 weeks or less before commencement date, 40% of a semester's fees paid less 10% or AUD \$1,000, whichever is the lesser, for administrative expenses will be refunded.
 - Notification during the first 4 weeks after commencement date, 30% of a semester's fees paid less 10% or AUD \$1,000, whichever is the lesser, for administrative expenses will be refunded.
 - Notification after the 4th week, no refund will be paid.
 - Refunds, where applicable, will be made within 4 weeks of written notification.
- If MLI withdraws an offer, fails to provide the program offered or terminates an education service, the provider default provisions of the ESOS Act

(Section 29) will apply.

- If MLI withdraws a student from an education service because the student has seriously breached the international student visa conditions or the Rules of MLI, no refund of the semester's fees paid will be given and not less than 40% of fees applicable to a subsequent semester will be refunded.
- The Grievance Resolution policy (see point 13) does not circumscribe the student's right to pursue other legal remedies.

5. Student Obligations

- The student will attend all lessons, classes, tests and examinations during the course and will abide by the rules and regulations of Murdoch Language Institute at all times.
- Murdoch Language Institute reserves the right to require the student to leave a course at any stage if the student fails, without good reason, to meet the requirements of the course or if the conduct of the student is such that the continued presence would, in the opinion of Murdoch Language Institute, be detrimental to the satisfactory conducting of the course. In such circumstances any refund of fees is entirely at the discretion of Murdoch Language Institute.

6. Transfer to other educational institutions or to other courses within Murdoch Language Institute is granted only in exceptional cases and requires the approval of the Executive Dean and the Department of Immigration and Multicultural Affairs (DIMA).

7. In circumstances where a student requires urgent medical treatment and it is not possible to communicate with the parent/guardian of a student less than 18 years of age, Murdoch Language Institute is authorised to arrange appropriate medical treatment in accordance with the advice of qualified medical practitioners.

8. Murdoch Language Institute may vary such conditions of enrolment as may be necessary to comply with any law or regulation or amendment thereof of the Commonwealth of Australia or the State of Western Australia.

9. This agreement does not remove the right to take further action under Australia's consumer protection laws.

10. The contract between the Applicant and Murdoch Language Institute is governed by the laws of the Commonwealth of Australia and the State of Western Australia.

11. Dependants of International Students

Dependants of international students can enrol in government or non-government schools registered to accept international student dependants. Fees range from AUD \$4,500 per annum for primary education to AUD \$18,000 per annum for secondary education. Enquiries with respect to eligibility of international students to attend government schools must be made to the Department of Education on +61 8 9264 4795 or directly to the registered non-government school.

12. Privacy Information

Information provided to Murdoch Language Institute by the student/parent may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and The National Code.

13. Grievance Resolution

Murdoch Language Institute Grievance Resolution

Policy can be found in the Student Handbook, which is presented to students at Orientation and is available on the website.

Payment Details

Registration Fee	
Course Fee	
Murdoch University non-refundable deposit to package enrolment	AUD \$250
Resource / Amenities Fee	
Airport transfer	
Accommodation Reservation Fee	
Accommodation Fee (weeks)	
Overseas Student Health Cover	
<small>(Compulsory - Student Visa applicants)</small>	
Total AUD\$	

Payment to be made in Australian dollars by either:

- Bankdraft/cheque/money order payable to: "Murdoch Language Institute"
- Telegraphic transfer: Alexander Language School Pty Ltd trading as Murdoch Language Institute. Account number: 066000 1081 9000 Bank: Commonwealth Bank, PO Box A32, Perth 6000 Western Australia

Declaration

I/We declare that the information I/we have provided on this form is true and complete in every detail. I/We have read and fully understand the conditions of the enrolment at Murdoch Language Institute, included as part of the Application Form. I/We understand and agree that Murdoch Language Institute may identify my name and any images captured during my term of enrolment for the use of promotional material published. I/We agree that Murdoch Language Institute may disclose my personal information to my parents, guardian or agent and to service providers or affiliated education institutions that perform services on our behalf.

Signature of Student	
Signature of Parent/Guardian	
<small>(for students under 18 years of age)</small>	
Date	

In most cases you are able to gain access to your personal information upon request.

Indemnity (for students under 18 years of age)

I, the undersigned parent/guardian do hereby give permission for my son/daughter to attend and participate in organised Murdoch Institute activities, and whilst I am aware that Murdoch Institute and its servants will take every precaution to ensure the safety of my son/daughter, I agree to waive any rights to claim any damage or compensation from Murdoch Institute or any of its employees for any loss or injuries sustained by or to my son/daughter as a result of participating in such Murdoch Institute excursion/s.

Signature of Parent/Guardian	
Date	

Please Note: Students who receive a packaged eCOE are bound by DIMA 'no change of provider condition 8206', unless DIMA approves an application for change due to exceptional circumstances.



Murdoch Language Institute

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Email: info@murdochinstitute.wa.edu.au

Website: www.murdochinstitute.wa.edu.au

Murdoch Language Institute CRICOS Provider Code 00057E
Murdoch Institute of Technology CRICOS Provider Code 01125A
Murdoch University CRICOS Provider Code 00125J

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