

# School of English 2008



CHRISTCHURCH POLYTECHNIC INSTITUTE OF TECHNOLOGY Te Wānanga o Ōtautahi



## More than just an English Language School

Our School of English Language is for international students who have come to New Zealand for more than just learning English.

Here are some of the reasons why we are an excellent choice for study.

## Learn more than just English

Combine your English study with other subjects and develop your English skills in different situations. Plus enjoy the fun activities organised for evenings and weekends!

## Large Tertiary Institution

With 2,000 staff and 100 years' experience in providing tertiary education, you can trust CPIT to offer you a successful learning experience. 30,000 students each year can't be wrong!

## Talk to Kiwis Everyday

Studying English at CPIT means that you will be on campus with students from over 50 different countries, and you get to meet and talk to 'kiwi' students every day!

## Centre of Christchurch City

The central city campus is a vibrant and fantastic place for learning. Close to cafés, shops and entertainment and in the heart of Christchurch, a beautiful, cosmopolitan city with a population of around 400,000 – the gateway to the spectacular South Island.

## Language Teaching Facilities

- New purpose-built classrooms and language-labs
- Language Self-Access Centre open late, 7 days a week, with qualified tutor on duty
- Current language learning software
- Digital and analogue language laboratories

## IELTS Testing Centre

Not only can you sit your test at CPIT, many of our teachers are IELTS and Cambridge examiners, they know the skills you need and they understand the pressures of exams.

## Student Support

Our staff can speak many different languages, so we can help you with communication difficulties and offer support in your native language.

## Pathways to Tertiary Study

We have helped hundreds of international students achieve their study goals, graduate, and move into successful careers.

You could choose from any of the subjects below and become one of our many success stories!

|                        |                         |
|------------------------|-------------------------|
| Applied Science        | Food & Hospitality      |
| Architectural Studies  | Medical Imaging         |
| Art & Design           | Midwifery               |
| Broadcasting           | Music & Performing Arts |
| Business               | Nursing                 |
| Computing & ICT        | Outdoor Recreation      |
| Engineering & CAD      | Travel & Tourism        |
| Fashion & Hairdressing | Vocational Trades       |

## An International Experience

CPIT has developed successful relationships with colleges, schools and universities all over the world.

Our students come from:

- Bangladesh • Korea • South Africa • Brazil
- Malaysia • Spain • Cambodia • Mexico
- Sri Lanka • Canada • Myanmar • Sweden
- Chile • Nepal • Switzerland • China
- Netherlands • Tahiti • Denmark
- New Caledonia • Taiwan • Fiji • Nigeria
- Tanzania • France • Norway • Thailand
- French Polynesia • Oman • Tonga
- Germany • Pakistan • Turkey • Ghana
- Papua New Guinea • UAE • Hong Kong
- Philippines • Uganda • India • Russia
- United Kingdom • Indonesia • Samoa
- United States • Italy • Saudi Arabia
- Vanuatu • Japan • Singapore • Vietnam
- Kenya • Solomon Islands • Zimbabwe



# ENGLISH COURSES



## General English

### Intensive English – Elementary to Early Intermediate

You will be studying intensive English full time. This includes communicative activities to improve fluency and accuracy in grammar through speaking, listening, reading, writing, and vocabulary development.

### English and Electives – Early Intermediate to Advanced

You will be studying intensive English in the mornings. In the afternoons, depending on your English level, you can choose a wide range of elective subjects such as:

#### Electives

- Speaking & Listening
- Computing
- Business English
- Ecotourism
- Hospitality
- New Zealand Studies
- Reading, Writing & Vocabulary

Students at intermediate level can also choose from the following:

### English Plus Certificate

- **Hospitality (Terms 2 & 4)** – In this 72-hour elective students have an introduction to the New Zealand hospitality industry. Topics include restaurant skills, bar service, reception skills and coffee making. This elective is ideal for working holiday students as it provides work skills and experience. The hours are often irregular and a uniform is required.
- **Hospitality Plus Kiwi Baking (Terms 1 & 3)** – This 72-hour elective includes an introduction to Hospitality including a one week internship plus Kiwi baking. Kiwi baking may also be studied as a standalone four week course at the end of each of these modules.
- **Business & Computing (Terms 2 & 4)** – This 72-hour elective introduces basic business concepts and language. The computing sessions within the course are adjusted to suit the abilities of the students. After this course, students may take the TOEIC test, enrol for the Cambridge BEC course starting in August or go on to further study in a mainstream business course (subject to entry requirements).

- **Introduction to Tertiary Study (Terms 1 & 3)** – This 72-hour elective (for intermediate students) aims to introduce students to the skills needed for tertiary study. The course focuses on academic essay writing, academic reading, notetaking and oral presentation skills.

- **Applied Language Studies (Terms 2 & 4)** – This 72-hour elective (for upper intermediate students) aims to build on those skills learned in Introduction to Tertiary Study. High-level students who demonstrate motivation and a capacity for hard work may be allowed to take the course without having done Introduction to Tertiary Study. A student passing this course would be well prepared for Foundation or mainstream study (subject to entry requirements).

- **Volunteer Work (Terms 1-4)** – In this 72-hour elective students are placed in the Christchurch community as volunteers: caring for the elderly, helping in schools, office work, retail and gardening. Although hours can be irregular students enjoy practising their English and making friends in a work environment.

- **IELTS Preparation** – Intensive exam preparation to cover the components of reading, writing, speaking and listening.

English Plus Courses will not run in January 2008.

## Exam Preparation

All applicants must sit a pre-entry test.

### IELTS Preparation – Lower Intermediate

(See English Plus).

## Cambridge Exam Courses

We specialise in preparing our students for Cambridge examinations. These exams are internationally recognised and offered at different levels. Many students take these exams for job entry, university entry, or as recognition of their English level.

Cambridge exams have five components: reading comprehension, writing genres, use of English, listening comprehension, and an interview. Many students take these exams for job entry, university entry, or as recognition of their English level.

Cambridge Preliminary English Test (PET)  
– Post-Elementary

Cambridge First Certificate in English (FCE)  
– Intermediate

Cambridge Certificate in Advanced English (CAE)  
– Upper Intermediate

Cambridge Business English Certificate (BEC)

## English Teacher Training Teacher Training Certificate – Upper Intermediate

This 5-week full time course is for intermediate students. It focuses on the principles of Communicative Language Teaching and involves practical teaching sessions. After the course, students may take the Cambridge Teaching Knowledge Test (TKT) at extra cost. High level students may be able to continue on to do the CELTA.

## Group Programmes

We offer tailor-made programmes for groups ranging from three weeks to six months. CPIT works closely with each institution group to meet their requirements and student needs.

# DATES & COURSE FEES

## Enrolment

Students can enrol for a minimum of 4 weeks for blocks of 4 to 50 weeks per year.

For exam preparation and English Plus Certificate courses, students are required to enrol for the length of the whole course.

## Holiday Entitlement

After 24 weeks of study you will be eligible for one week's holiday every 12 weeks. To apply for a holiday, you must fill in a Student Leave Application Form which will then be authorised and signed by your Programme Leader. If possible please indicate your holiday days when enrolling.

## Calendar 2008

| Month<br>(Mon)<br>(Fri)   | Jan<br>7 14 21 28<br>4 11 18 25 | Feb<br>4 11 18 25<br>1 8 15 22 29 | Mar<br>3 10 17 24 31<br>7 14 21 28 | Apr<br>4 11 18 25<br>2 9 16 23 30 | May<br>5 12 19 26<br>2 9 16 23 30 | Jun<br>6 13 20 27<br>4 11 18 25 | Jul<br>7 14 21 28<br>4 11 18 25 | Aug<br>4 11 18 25<br>1 8 15 22 29 | Sep<br>1 8 15 22 29<br>5 12 19 26 | Oct<br>6 13 20 27<br>3 10 17 24 31 | Nov<br>3 10 17 24<br>7 14 21 28 | Dec<br>1 8 15 22<br>5 12 19 26 |            |
|---|---------------------------------|-----------------------------------|------------------------------------|-----------------------------------|-----------------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|------------------------------------|---------------------------------|--------------------------------|------------|
| Pre-Entry Test  | 7                               | 31 4                              | 3                                  | 31 24 28                          | 26                                | 23                              | 17 21                           | 18                                | 15                                | 9 13                               | 10                              |                                |            |
| <b>English Plus Electives / Intensive English (4 weeks+)</b>              | Starts 7 Jan                    | 4 Feb                             | 3 Mar                              | 31 Mar                            | 28 Apr                            | 26 May                          | 23 Jun                          | 21 Jul                            | 18 Aug                            | 15 Sep                             | 13 Oct                          | 10 Nov                         | 8 Dec      |
|   | Finishes 1 Feb                  | 29 Feb                            | 28 Mar                             | 25 Apr                            | 23 May                            | 20 Jun                          | 18 Jul                          | 15 Aug                            | 12 Sep                            | 10 Oct                             | 7 Nov                           | 5 Dec                          | 19 Dec     |
| <b>English plus Vocational Certificate Courses (9 weeks)</b>              |                                 | Starts 18 Feb                     |                                    |                                   | 5 May                             |                                 |                                 | 28 Jul                            |                                   | 13 Oct                             |                                 |                                |            |
| English + Hospitality →   |                                 | Internship plus kiwi baking       |                                    |                                   | Finishes 18 Apr                   |                                 |                                 | Internship plus kiwi baking       |                                   | 26 Sep                             |                                 |                                | 12 Dec     |
| English + Business & Computing<br>Or Applied Language Studies →           |                                 |                                   |                                    |                                   | Starts 5 May                      |                                 |                                 |                                   |                                   | 13 Oct                             |                                 |                                | 12 Dec     |
| English + Volunteer Work →  |                                 | Starts 18 Feb                     |                                    |                                   | 5 May                             |                                 |                                 | 28 Jul                            |                                   | 13 Oct                             |                                 |                                | 12 Dec     |
| English + Introduction to<br>Tertiary Study →                             |                                 | Starts 18 Feb                     |                                    |                                   | Finishes 18 Apr                   |                                 |                                 | 28 Jul                            |                                   | 26 Sep                             |                                 |                                | 12 Dec     |
| IELTS<br>Preparation →  | Starts 7 Jan                    | 4 weeks                           |                                    |                                   | 5 May                             |                                 |                                 |                                   |                                   | 13 Oct                             |                                 |                                | 12 Dec     |
| IELTS Test Dates  | Jan<br>12 19                    | Feb<br>2 16                       | Mar<br>8                           | Apr<br>12 24                      | May<br>10 31                      | Jun<br>14 28                    | Jul<br>12 26                    | Aug<br>16 30                      | Sep<br>6 27                       | Oct<br>11 25                       | Nov<br>8 20                     | Dec<br>4 14                    |            |
| <b>Cambridge Certificate (12 weeks)</b>                                   |                                 |                                   | Starts 17 Mar                      |                                   |                                   |                                 |                                 |                                   | 15 Sep                            |                                    |                                 |                                |            |
| PET →   |                                 |                                   | 3                                  |                                   |                                   |                                 |                                 |                                   | 1                                 |                                    |                                 | 5                              |            |
|   |                                 |                                   | Pre Entry Test                     |                                   |                                   |                                 |                                 |                                   | Pre Entry Test                    |                                    |                                 | Exam                           |            |
| FCE →   |                                 |                                   | 4                                  |                                   |                                   |                                 |                                 |                                   | 2                                 |                                    |                                 | 9                              |            |
|   |                                 |                                   | Pre Entry Test                     |                                   |                                   |                                 |                                 |                                   | Pre Entry Test                    |                                    |                                 | Exam                           |            |
| CAE →   |                                 |                                   | 5                                  |                                   |                                   |                                 |                                 |                                   | 18                                |                                    |                                 | 15                             |            |
|   |                                 |                                   | Pre Entry Test                     |                                   |                                   |                                 |                                 |                                   | Pre Entry Test                    |                                    |                                 | Exam                           |            |
|   |                                 |                                   |                                    |                                   |                                   |                                 |                                 |                                   |                                   |                                    |                                 | 14 Nov                         |            |
| <b>Teaching English as a<br/>Foreign Language to Adults<br/>(TEFLA)</b> → |                                 |                                   | Starts 31 Mar                      |                                   |                                   | 23 Jun                          |                                 |                                   | 15 Sep                            |                                    |                                 | 10 Nov                         |            |
|   |                                 |                                   |                                    |                                   |                                   | Finishes 2 May                  |                                 |                                   | 25 Jul                            |                                    |                                 | 17 Oct                         | 12 Dec     |
| Public Holidays   | 1-2 New Years                   | 6 Waitangi                        | 21-24 Easter                       | 25 ANZAC                          |                                   | 2 Queen's Birthday              |                                 |                                   |                                   | Labour                             | 27                              | 14 Canterbury                  | Xmas 25-26 |

▶ ... Intake dates

## Course Fees

| Courses   | Fees             |
|---|------------------|
| English Plus Electives & Intensive English (4 weeks+) | NZ\$330 per week |
| <b>Certificate Courses (9 weeks)</b>                  | NZ\$3,150        |
| Hospitality   |                  |
| Business & Computing                                  |                  |
| Volunteer Work  |                  |
| Introduction to Tertiary Study A                      |                  |
| Introduction to Tertiary Study B                      |                  |
| <b>IELTS Preparation*</b>                             | NZ\$350 per week |
| <b>Cambridge Courses**</b>                            | NZ\$5,115        |
| <b>Teacher Training (5 weeks)</b>                     | NZ\$2,500        |

\* Excludes exam fee

\*\* Includes exam fee

## Other Fees

| Item                       | Details & Conditions   | Fees  |
|----------------------------|--|---|
| Registration Fee           | Non Refundable   | NZ\$150   |
| Medical & Travel Insurance | 1 month<br>2 months<br>3 months<br>4 months<br>5 months<br>6 months<br>7 months<br>8 months<br>9 months<br>10 months<br>11 months<br>12 months | NZ\$65<br>NZ\$103<br>NZ\$142<br>NZ\$175<br>NZ\$207<br>NZ\$242<br>NZ\$280<br>NZ\$315<br>NZ\$342<br>NZ\$380<br>NZ\$402<br>NZ\$450 |
| Homestay Placement Fee     | Includes airport transfers   | NZ\$250   |
| Homestay                   | Includes three meals a day   | NZ\$200 per week  |
| CPIT Student Visa          |  | NZ\$120   |

# CPIT FACILITIES & SERVICES



CPIT offers all the services and facilities you would expect at a major tertiary institution including:

- International Student Advisors
- Multilingual enrolment staff
- On campus student visa service
- Health Centre – on campus
- Library Services – digital, multimedia, paper resources, study space, and other learning facilities
- Learning Services – free confidential advice and support in learning skills
- Free email
- Computer and Internet access 24-hours a day, 7 days a week
- Careers Centre – for career planning, information, and guidance
- International satellite television live from 19 countries
- On campus cafeterias
- Recreation Centre (including gym)
- Disability Services
- Early Learning Centre (pre-school child care)
- Students' Association
- Community radio station
- Car parking on campus
- Bank ATM
- Bookshop

CPIT services and facilities operate during term breaks.

## Other Important Information

Average class size is **14** with a maximum of **18**.

Minimum age is **17** years old

We teach **22** hours per week (morning: **14** hours; afternoon: **8** hours)

Teacher Training **25** hours per week

## On Campus Visa Renewal

You can apply or renew your student visa on campus at the enrolment counter. Friendly staff are available to assist you and processing your visa will only take three working days!

## Tuition Fee

Includes: tuition, Students' Association fees, student's services levy, course materials, use of textbooks (except exam classes), library, language laboratory, Self Access Centre, ID Card, Health Centre, government tax and 24-hour computer access with email and Internet services.

Please refer to: [www.cpit.ac.nz/international](http://www.cpit.ac.nz/international) for the most current fees.

## Payment of Fees

To ensure a place, all fees must be paid at least one month prior to students commencing their study.

## Refund Policy

No refund will be given to any student who withdraws more than 7 days after the agreed start date of their path of study. For full details on our Refund Policy for international students please refer to our website: [www.cpit.ac.nz/international/refund.asp](http://www.cpit.ac.nz/international/refund.asp)

## Pre-Departure Guide

Before your departure to New Zealand, we will send you a Pre-Departure Guide to help you prepare for your journey. Also available in Mandarin, Japanese and Korean languages.

## On your arrival at CPIT

On your first day you will be given a pre-entry test and orientation.

Please come to International Admissions at Information & Enrolments, City Campus, entrance off Madras Street at **8.45 am**. You will need to bring your passport and proof of insurance to complete your enrolment.



# LIVING IN CHRISTCHURCH



## The City

Christchurch offers its almost 400,000 people a unique lifestyle in a city that is vibrant, cosmopolitan, clean, friendly, and safe.

Situated in the heart of the South Island, arguably the most spectacular region in New Zealand, its beautiful gardens, clean parks, and rivers have seen it voted 'The Best Garden City' in the world.

One of the oldest cities in New Zealand, Christchurch is home to people of many cultures and has thriving sports, arts, and entertainment scenes and a wealth of restaurants, cafés and bars.

The climate is temperate, with mild winters and warm, dry summers. A wide range of sporting, leisure and outdoor pursuits are available including swimming, surfing, snowboarding, and adventure sports. In short, it's a great place to study, live and play!

To find out more about living in Christchurch, please visit:

[www.christchurchnz.net](http://www.christchurchnz.net)

[www.christchurch.org.nz](http://www.christchurch.org.nz)

[www.localeye.co.nz](http://www.localeye.co.nz)

[www.bethere.org.nz](http://www.bethere.org.nz)

## Activities

We have a comprehensive out-of-school activities programme. This includes trips, excursions and activities for all CPIT students. It is your chance to try something new, have access to discounted trips, practise your English, and meet new friends.

## Accommodation

We strongly recommend that you stay with a homestay family when you first arrive in Christchurch. Homestays provide a warm family environment. You have your own room, and meals with the family which offers you the opportunity to practise English daily.

All of our homestays are carefully selected and supervised. Our homestay services include:

- Full inspection of all homes and interviews with host families
- Police vetting of all host families
- Airport pick-up
- A "Welcome Pack" upon arrival
- Banking assistance on the student's first day at CPIT
- Translators to assist with communication
- Follow-up meetings with the students and hosts to ensure they are happy in their home environment.

If you require information on other forms of accommodation please visit our website:

[www.cpit.ac.nz/accommodation](http://www.cpit.ac.nz/accommodation)

## Transport

Christchurch has good public transport systems; it is easy for you to move around.

Please refer to: [www.metroinfo.org.nz](http://www.metroinfo.org.nz)

You can travel to CPIT by bus, by bicycle or by car (if you have a valid driving licence in New Zealand).



## Code of Practice for Pastoral Care of International Students

CPIT has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website: [www.minedu.govt.nz/goto/international](http://www.minedu.govt.nz/goto/international)

## Immigration

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at: [www.immigration.govt.nz](http://www.immigration.govt.nz)

## Eligibility for Health Services

Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at: [www.moh.govt.nz](http://www.moh.govt.nz)

## Accident Insurance

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents, and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at: [www.acc.co.nz](http://www.acc.co.nz)

## Medical & Travel Insurance

International students must have appropriate and current medical and travel insurance while studying in New Zealand. It must meet the insurance recommendation detailed by the Ministry of Education. Following is a list of medical and travel insurances approved by CPIT.

**InterGlobal – StudentCare**

**Southern Cross – Student Max**

**Unicare – New Zealand Student Plan**

**Orbit Protect – Prime**

CPIT's preferred provider is InterGlobal.

Further information can be found on: [www.studentcare.biz/studentcare\\_nz\\_cpit.htm](http://www.studentcare.biz/studentcare_nz_cpit.htm)



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Please note: every attempt is made to ensure this brochure is correct at time of printing however, information is subject to change. CPIT reserves the right to amend or withdraw courses.