

Course Information 2008

STUDY ENGLISH ON THE WEST COAST OF AUSTRALIA





Why Study in Perth, Western Australia?

Australia's sunniest capital _Space and Freedom_ Beautiful Beaches
On the Indian Ocean _Modern, Clean, Safe_ Affordable Living _Friendly People



Why Study English at TAFE WA?

Government Institution_Largest College Network in Western Australia_
Mix with Australian students_Improve your English_
Good Prices_No Enrolment Fees_No Homestay Placement Fees

English Courses

22 hours per week intensive study_Beginner, Elementary, Intermediate,
Upper Intermediate and Advanced levels_General International English_English for
Academic Purposes_IELTS Preparation_Cambridge Courses_and many more

English Language Centres

TAFE WA has two English Language Centres you can choose from
to study your English course.

Central TAFE - English Language Centre (Perth Campus)

- located in the heart of Northbridge, Perth's cultural, restaurant and entertainment district
- city shops and good public transport to and from the city
- cosmopolitan city life

Swan TAFE - English Language Centre (Bentley Campus)

- just 7 kms from the centre of Perth opposite Curtin University
- set among beautiful pine trees and magnificent gardens
- close to transport, restaurants, shopping facilities, banks and cinemas



When you arrive in WA, you'll also notice the great
weather, with **blue skies** and **sunny days** that make
it possible to live a relaxed, **outdoor lifestyle**.

CENTRAL TAFE - ENGLISH LANGUAGE CENTRE (PERTH CAMPUS)

Perth Campus is located in the heart of Northbridge, Perth's cultural, restaurant and entertainment district, in a seven-storey building with views of the campus and city surroundings. If students like the city life, they will enjoy studying at Perth Campus.

Facilities

- Fully-equipped computer labs with internet access.
- Well-equipped Library and Independent Learning Centre (ILC) with computers, international newspapers and over 2000 books, videos and CD's specifically designed for English language learners.
- Bookshop, gymnasium, banking facilities, prayer room, international student kitchen, café-restaurant, outdoor alfresco areas and garden courtyard.
- Air conditioned classrooms in the summer and heated in the winter.

Services

The International Centre provides three full-time student advisors, a counsellor, and a homestay coordinator to assist students. The staff can help with course information, career advice, personal issues, visa enquiries, homestay accommodation, information on social and recreational activities and how to settle in a new country.

English Language Courses - NEAS Accredited

General English (Elementary to Upper Intermediate) aims to give students the language skills and cultural knowledge needed to make the most of their time in Australia. Classes focus on language used in "everyday" life and provide opportunities to visit various cultural sites around Perth.

English for Academic Purposes (Intermediate to Advanced) aims to prepare students for study in Certificate and Diploma courses at TAFE or at Australian Universities. It emphasises language use in an academic context. Students learn the speaking, listening, reading and writing skills needed to interact with their classmates and cope with assignments. In addition, students may choose to focus on academic subject areas such as business, travel, hospitality and tourism and art and design.

IELTS Plus - Preparation for IELTS & Further Study (Intermediate) is for students preparing to enter tertiary courses at University or TAFE in Australia. The course focuses on two areas: first, developing skills and knowledge needed to take an IELTS examination; second, improving the general academic English language and study skills in an Australian context. Speaking, listening, reading and writing are developed using a range of materials and topics common in IELTS exams.

International Business English (Intermediate to Advanced) aims to improve students' English language ability by practising speaking, listening reading and writing in a range of business contexts. Topics covered include banking & finance, employment, industrial relations, management, marketing and advertising. Class activities are designed to improve the students' practical business and academic skills using a range of real business materials and working through authentic business tasks.

Timetables

- All classes meet Monday through Friday.
- There are 2 shifts through Thursday—an early shift and the late shift.
- All Friday classes run 8:30-4:00.

Teaching Methodology and Materials

Central TAFE uses practical teaching methods and learner-centred approaches to deliver their English courses. Programs are designed and customised for students' needs. Teachers are friendly, professional and highly qualified in English Language teaching.

The program also includes:

- monitoring of student satisfaction.
- a variety of teacher-created, published, authentic and up to date teaching materials, media and activities.
- web based materials and appropriate text books.

The teaching team has been nominated for TAFE awards for commitment to customer service.

Assessment

- Students' writing, reading and listening skills are assessed upon arrival and students are placed into the correct class for their level.
- Continuous assessment takes place throughout the term.
- Formal assessment takes place at the end of each term.
- Assessments that take place in Term 2 and Term 4 are used to assess whether students are eligible to enter an award course at TAFE.
- The assessment scale used is the *International Second Language Proficiency Rating Scale (ISLPR)*.

Sample Timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8.30AM-10.30AM	AUTHENTIC LISTENING	INTEGRATED SKILLS (COURSE BOOK)			ENGLISH FOR SPECIFIC PURPOSES
10.45AM-12.30PM	COMMUNICATIVE ACTIVITIES/ORAL PRESENTATIONS	ACADEMIC READING SKILLS & VOCABULARY	INTEGRATED SKILLS (COURSE BOOK)		ENGLISH FOR SPECIFIC PURPOSES
1.00PM-2.30PM			AUTHENTIC READING	INTEGRATED SKILLS (COURSE BOOK)	ENGLISH FOR SPECIFIC PURPOSES
2.30PM-4.30PM			WRITING SKILLS	WRITING	ENGLISH FOR SPECIFIC PURPOSES

*Note: This is only a sample timetable. Class Schedules may vary.

Qualifications, Awards or Accreditations gained

- Certificates specify students' English language level according to the ISLPR scale.
- Certificates are recognised by Education & Training International, NEAS Australia and the Government of Western Australia.

Orientation

Students will be greeted by International Centre staff who will:

- Provide information on living and studying in Perth
- assist with matters such as accommodation and opening bank accounts
- arrange library access and an international student card with transport concession.

Students will also be given a tour of the college and an assessment test.

Social & Recreational Program

Students can:

- join special sightseeing activities in and around Perth (professional tour companies will organise these especially for international students).
- join social programs organised by the Council for International Students WA (CISWA) at a minimal cost.
- join class excursions.

At the end of term there is a party for all students. This could be a beach party, scenic cruise on the Swan River, tennis party or barbeque.



SWAN TAFE - ENGLISH LANGUAGE CENTRE

(BENTLEY CAMPUS)

Bentley Campus is just 7 kilometres from Perth city and is directly opposite Curtin University. Set among beautiful pine trees and magnificent gardens, it is the perfect location for students to study and improve their English skills. If students plan to continue their studies at Curtin University, studying at Bentley is the perfect choice.

Facilities

- Computer assisted language laboratory that ensures fast, effective learning.
- Fax and email facilities so students can stay in contact with friends and family back home.
- Free internet use and several translation packages are offered to students.
- Learning resource centre located on campus which gives students access to reference books, international newspapers, computers, language videos and cassettes.
- A café-restaurant which offers a wide range of Asian and Western food.
- Reliable public transport facilities.
- Access to a mosque, prayer room, gymnasium, volleyball and badminton courts, all within walking distance.

Services

Bentley Campus offers complete support to international students. It is known for its excellent pastoral care and study programs. Services include:

- homestay placement, visa information, assistance with rental agreements and information about further career options either at TAFE or University.
- assistance with study requirements and extra tutoring.
- opportunities for students to experience TAFE classes on their free day while studying their English program.
- opportunities for students to meet people from different countries.

International Student Coordinators can be contacted after hours.

English Language Courses - NEAS Accredited

General English (5 - 40 weeks) - Beginner - Advanced

English for Academic Purposes (5 - 40 weeks) - Beginner - Advanced

Cambridge Courses - March & September

Preparation for Cambridge Preliminary English Test (PET) (12 weeks) - Pre-intermediate

First Certificate In English (FCE) Course (12 weeks) - Intermediate

Cambridge Certificate in Advanced English (CAE) Preparation Course (12 weeks) - Upper Intermediate

English Language Courses - TAFE Accredited

Certificate IV in English for Academic Purposes (18 weeks)

Certificate IV in English for Academic Purposes (EAP)

This new Certificate has been developed to help international students with the English requirements required for University study in Australia. It teaches them the language and academic skills needed to study successfully and adapt to the University environment. The course will provide students with techniques and skills to comprehend, question, evaluate and produce a range of formal communications which are relevant to academic situations and to help students adapt to the learning cultures of Australian Universities. Murdoch University will accept students completing the Certificate in English for Academic Purposes as meeting the University's English entry requirement.

After the 18 weeks, students who complete the EAP course will be able to apply the reading, writing and study skills they have learnt to complete University assignments. Students will also be proficient in listening and speaking skills, and be able to communicate confidently in academic situations.

Teaching Methodology and Materials

Communication and integrating skills is the main emphasis. Awareness of the Australian culture, skills for living in Australia and study skills for further education are important parts of the English program. The program also includes:

- English for Special Purposes eg: IELTS, TOEFL, TOEIC exam preparation, CALL (Computer Assisted Language Learning).
- Afternoon options which reflect students' needs and abilities eg. Australian Culture, Current Affairs, Australian English, Grammar Workshops.

Materials used for courses include those carefully selected by teachers who develop the program for each class, relevant textbooks, authentic materials and learner-centred activities.

Sample Timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8.30AM-10.30AM	CALL	GRAMMAR FOR WRITING	INTEGRATED SKILLS	INTEGRATED SKILLS	FREE DAY
10.50AM-10.50AM	BREAK	BREAK	BREAK	BREAK	
10.50AM-12.50PM	READING	WRITING	VOCABULARY EXTENSION	WRITING	
12.50PM-1.30PM	LUNCH	LUNCH	LUNCH	LUNCH	
1.30PM-3.00PM	LISTENING	SPEAKING	BTN	SPEAKING/DISCUSSION	

*Note: This is only a sample timetable. Class Schedules may vary.

Assessment

Students are assessed on their writing, reading and listening skills upon arrival and placed in the correct class for their level. They are also assessed mid-term and at the end of term and are informed of their progress in the four macro skills, speaking, writing, reading and listening.

Qualifications, Awards or Accreditations gained

- Completion and Attendance Certificate for all courses (minimum: 5-week course).
- Student Reports indicating English levels (ISLPR levels), progress, participation and punctuality for the General, Academic English and Cambridge courses.
- Cambridge UCLES Certificate in PET, FCE and CAE.
- Swan TAFE has been registered as a TOEIC Test Centre. Please contact the College direct for test dates.

Orientation

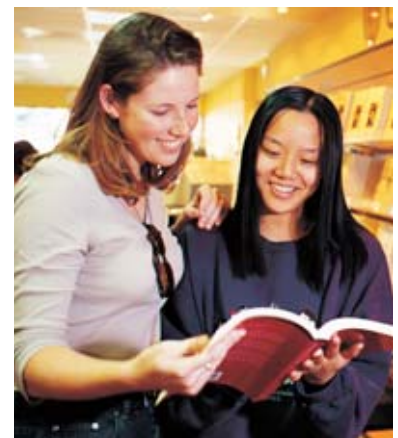
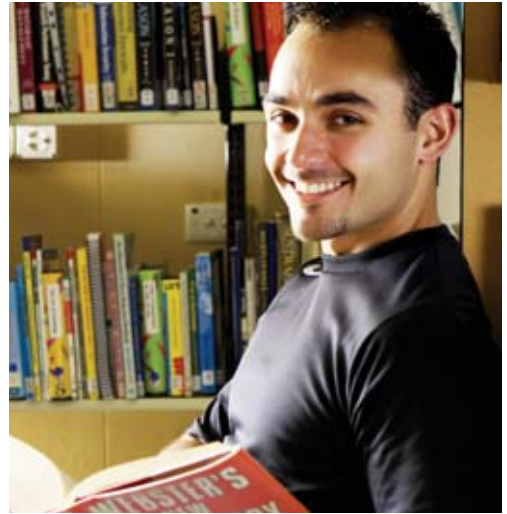
Students are:

- assessed to place them into the correct level.
- introduced to the International Centre and teaching staff.
- given a full tour of the college (class rooms, cafeteria, library, restaurant, language laboratory and staff rooms).
- provided with an orientation booklet which explains all the requirements of the College. The booklet also explains Education & Training International's policies and student expectations whilst studying.

All courses, class levels and timetables are explained in detail.

Social & Recreational Program

Students have the option of attending numerous activities which change monthly. These include tours of wineries, the coca cola factory, the Aboriginal Cultural Centre and many more.





"I've already visited a lot of fantastic places in Perth such as Kings Park, Subiaco Markets and so on. Even though I have only been in Perth for a short time, I can feel that Perth is full of fun!"

Hiroyuki Inukai – Japan – ELICOS
– Central TAFE – Perth Campus



"I enjoy the green and comfortable surroundings at Swan TAFE. The English Centre has very efficient teachers and their teaching style is practical and useful. The teachers are strict but friendly and helpful. I am enjoying my time here in Bentley Campus."

Juliette Ottenwaelder – Reunion Island –
Cambridge Course – Swan TAFE – Bentley Campus

APPLICATION FORM

JULY 2007 - JUNE 2008

**EDUCATION & TRAINING
INTERNATIONAL**
TAFEWA • SENIOR COLLEGES • SCHOOLS



Level 7, 190 St Georges Terrace, Perth Western Australia 6000
PO Box 7466 Cloisters Square, Perth WA 6850
Telephone (618) 9320 3777 Facsimile (618) 9320 3717
http://www.eti.wa.edu.au Email: admissions.eti@det.wa.edu.au

Provider Code - 00020G

.01 Personal Details

Family Name

Given Names

Preferred Name

Sex (Male/Female)

Date of Birth (Day/Month/Year)

/ /

What is your first language?

What language is spoken at home?

Do you have a husband, wife or any dependents?

Yes

No

If yes, will they be joining you in Australia?

Yes

No

Do you have any type of disability or illness?

Yes

No

If yes, please specify

Are you applying in Australia or outside Australia?

In

Outside

.02 Address

Home Address (outside Australia)

Contact Numbers (country code/area code/number)

Telephone

Fax

Mobile

Email

Local Address in Australia (if applicable)

Local Contact Numbers

Telephone

Fax

Mobile

.03 Citizenship

Country of Birth

Nationality (as shown on your passport)

Passport No.

Do you hold an Australian Visa?

Yes

No

Visa Expiry Date

If yes, type of visa

Student

Working Holiday

Tourist/Visitor

Other

If no, what type of visa will you apply for?

Student

Working Holiday

Tourist/Visitor

Other

.04 Overseas Student Health Cover

Do you have current Overseas Student Health Cover?

Yes

No

If yes, who is your provider

Medibank Private

World Care Assist

What is your membership number?

If no, who is your preferred provider

Medibank Private (www.medibank.com.au)

World Care Assist (www.worldcare.com.au)

Do you need Family or Single membership?

Family

Single

.05 English Language Course Enrolment

English Course you wish to study at TAFE WA

Number of weeks

Commencement Date

(See 2007/2008 Term Dates in English Language brochure)

.06 Airport Pickup & Accommodation

Do you require Airport pickup?

Yes

No

Do you require Homestay accommodation?

Yes

No

*Our Homestay co-ordinator will send more information to you.

.07 TAFE WA

Which was the first influence on your decision to study at TAFE WA? (mark one box only)

Education Exhibition

TAFE Website/ Study.eti email

Agent in your country

A friend/relative in Australia

A friend/relative in your country

Agent in Australia

Australian Embassy

An advertisement

TAFE WA Brochures

Education & Training International staff

.08 Emergency Contact Details

Name

Address

Telephone Number

Relationship to you

I _____ of _____ confirm that I have counselled and briefed the applicant about TAFE WA policies and procedures and the terms and conditions related to this application in accordance with our agent agreement with Education & Training International.

Agent Name _____

Agent Phone Number _____

Agent Fax Number _____

Agent Email Address _____

CODE OF CONDUCT

- At all times, students' conduct whilst in the college must allow other students to learn in a safe and suitable environment.
- Cheating of any kind is strictly forbidden in TAFE colleges. Cheating will result in failure and the possibility of being sent home without a qualification. This also applies to plagiarism (college lecturers will explain this in detail).
- It is a Department of Immigration and Citizenship (DIAC) requirement that international students must study full time and achieve satisfactory attendance and progress levels, where attendance must reach a minimum of 80% and progress must reach a minimum of pass levels in 75% of award subjects. Failure to do so may lead to termination of studies.
- Attempts to forge Doctors Certificates for attendance records will result in suspension from studies and may lead to dismissal.
- Substance abuse (eg illegal drug taking or trafficking) is strictly forbidden in Western Australia. Any student found involved in this may be investigated by Police and sent home.
- Any student found to be involved in activities, which contravene Australian law will be automatically dismissed from their TAFE studies.

PERMISSION TO RELEASE RESULTS

From time to time we may need to contact your parents, guardian or agent to discuss matters concerning your welfare and academic progress. To do this, we require your permission. Please note this includes providing exam results if requested. Personal information may also be made available to Commonwealth and State Agencies pursuant to obligations under the ESOS Act 2000 and the National Code.

Refund Policy for Education & Training International

All requests for a refund should be submitted in writing (with supporting documentation) to the Manager, International Students Services at Education & Training International.

Refund Policy

- If the visa application is unsuccessful, or
- If the offer of a place is withdrawn, or
- If TAFE WA is unable to provide the course

If incorrect or incomplete information is supplied by the applicant and the offer is withdrawn by Education & Training International

If TAFE WA is unable to provide the course after the course has commenced

If the student withdraws **more than 10 weeks before** the course commences

If the student withdraws **4 - 10 weeks before** the commencement of the term

If the student withdraws from a course **0 - 4 weeks before** the commencement of the term/semester or during the term/semester

If the student withdraws **0 - 4 weeks after** a term/semester commences

If the student withdraws **after week 4** of commencement of the term/semester

If a student breaches international visa conditions or the rules of the provider and is terminated from the course

Amount Refunded

All the fees paid except an Administration Fee of (AUD) \$230.00 (refund within two weeks)

All the fees paid except (AUD) \$600.00

All the fees paid except

All the fees paid except (AUD) \$230.00

70% of all fees paid

No refund for that term

No refund

No refund

No refund

A notice of withdrawal due to:

- **Illness or disability**
- **Death of a close family member (parent, sibling, spouse, child)**
- **Political or civil event that prevents acquittal**

May be accepted as grounds for a partial refund of fees. Supporting documentary evidence must be provided. This agreement does not remove the right to take further action under Australia's consumer protection laws. The registered provider's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.

Information provided by the Applicant may be made available to State and Commonwealth agencies and parents and guardians.

I certify that the information on this form and the supporting documentation are complete and correct.

I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to my application may result in cancellation of my enrolment.

By signing this application form I agree that I have read and understood the Code of Conduct, Refund Policy and the Permission to Release results.

Signed _____

Signed by Guardian if under 18 years of age _____

Dated _____

STUDENT SUPPORT

- No enrolment fee
- Free Orientation program for all new students
- Free career and personal counselling
- Airport pickup if requested (approximate cost AU \$55.00)
- Access to weekend activities and excursions arranged by the College and Education & Training International

ACCOMMODATION

TAFE WA cannot offer students on-campus accommodation. However Education & Training International staff can book your homestay or hostel accommodation, however a placement fee of approximately AU\$125 will be charged. You can stay there for weeks, months... as long as you like. Or, if you prefer you can then choose another hostel, shared or rental accommodation. Your international student coordinator may be able to help you to investigate rental options.

Homestay - The cost is between AU \$180 - \$220 (under 18) per week and includes most meals. Students applying for Homestay will be sent more detailed information.

Hostels - The cost is from \$300 per week for a single room or \$130 per person in a shared room. Meals are an additional cost.

FURTHER STUDIES

After completing your English program you can enrol into our mainstream courses at Certificate, Diploma or Advanced Diploma level. These programs can provide you with entry into University Degree programs with up to 18 months advanced standing depending on the course. We offer courses in the following study areas:

Aeronautics _Animal Studies _Art & Design_
Building & Technology _Business & Management_
Clothing & Textiles _Community & Health Services_
Computing & Information Technology _Commerce_
Engineering _Mining _Horticulture & Land Management
Hospitality _Maritime Studies _Mass Communication_
Science _Travel & Tourism

STUDY TOURS

Education & Training International can also arrange study tours upon request. Each study tour contains English Language study and cultural, leisure and social activities. We can also customise study tours according to requests.

HOW DO I PAY?

After you have received your offer letter from Education & Training International, you can pay by credit card, bank draft, bank cheque, personal cheque, telegraphic transfer or on-line through our website - www.eti.wa.edu.au

Account Name: Department of Education & Training
Reference: Education & Training International
Bank: Commonwealth Bank of Australia
150 St Georges Terrace Perth WA 6000
BSB Number: 066-040
Account Number: 1770 0000
Swift Code: CTBAAU2S

HOW TO APPLY

Step 1:

Complete the Application Form and indicate how many weeks you want to study. Send the papers to Education & Training International (ETI) or to the TAFE WA representative in your country.

Step 2:

You will receive an offer letter from ETI and all the information for the Orientation Program which you need to attend.

Step 3:

Once all the conditions of your offer have been met, you can pay the tuition fees. Fees can be paid by bankdraft in Australian dollars made payable to Education & Training International or directly to Education & Training International's bank account or online by visiting our website at www.eti.wa.edu.au. Credit Card payments are also accepted by Education & Training International.

Step 4:

ETI will send a Confirmation of Enrolment form which you will need in order to apply for a Student Visa at the Australian High Commission or Embassy in your country. You must obtain a visa in order to enter Australia.

Step 5:

Please ensure that you arrive in Perth in time for your Orientation Program.

Step 6:

Your level of English will be assessed when you arrive at the College. You will be placed in the class most suitable to your level.

Please Note:

- *The course fee covers tuition and administrative charges only. It does not include living costs, textbooks, stationery, accommodation or other student requirements.*
- *The course fees paid at enrolment will apply for the length of that course - there are no 'surprise' price rises at TAFE WA!*

ENGLISH LANGUAGE COURSES NEAS Accredited

Course Length
Course Fees
Campus

General English	5 weeks - 10 weeks	\$290.00 per week	Bentley, Perth
General English	11 weeks - 20 weeks	\$285.00 per week	Bentley, Perth
General English	21 weeks - 30 weeks	\$280.00 per week	Bentley, Perth
General English	31 weeks - 40 weeks	\$275.00 per week	Bentley, Perth
General English	41 weeks - 50 weeks	\$270.00 per week	Bentley, Perth
English for Academic Purposes	5 weeks - 10 weeks	\$290.00 per week	Bentley, Perth
English for Academic Purposes	11 weeks - 20 weeks	\$285.00 per week	Bentley, Perth
English for Academic Purposes	21 weeks - 30 weeks	\$280.00 per week	Bentley, Perth
English for Academic Purposes	31 weeks - 40 weeks	\$275.00 per week	Bentley, Perth
English for Academic Purposes	41 weeks - 50 weeks	\$270.00 per week	Bentley, Perth

IELTS COURSES NEAS Accredited


IELTS Plus (Preparation for IELTS & Further Study)	10 weeks	\$2,900.00	Perth (course commences at the start of each term)
International Business English (Intermediate to Advanced)	10 weeks	\$2,900.00	Perth

CAMBRIDGE COURSES NEAS Accredited


Course	Length	Fee	Campus	Start Date	End Date	Exam Date
Preparation for the Cambridge Preliminary English Test (PET)	12 weeks	\$3,480.00 Exam fee - \$230.00	Bentley	10th September 2007	7th December 2007	12th December 2007
				3rd March 2008	30th May 2008	30th May 2008
				1st September 2008	28th November 2008	5th December 2008
First Certificate in English (FCE) Course	12 weeks	\$3,480.00 Exam Fee - \$345.00	Bentley	10th September 2007	7th December 2007	12th December 2007
				10th March 2008	6th June 2008	10th June 2008
				8th September 2008	5th December 2008	9th December 2008
Cambridge Certificate in Advanced English (CAE) Preparation Course	12 weeks	\$3,480.00 Exam Fee - \$350.00	Bentley	10th September 2007	7th December 2007	12th December 2007
				10th March 2008	6th June 2008	11th June 2008
				8th September 2008	5th December 2008	9th December 2008

ENGLISH LANGUAGE COURSES TAFE Accredited TAFEWA

Certificate IV in English for Academic Purposes	18 weeks	\$5,130.00	Bentley (February & July intake)
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TERM DATES 2008_2009

Year	Term	Start Date	Finish Date
2008	Summer School	31st December (07)	25th January
	Term 1	4th February	11th April
	Term 2	21st April	27th June
	Winter School	30th June	18th July
	Term 3	21st July	26th September
2009	Term 4	6th October	12th December
	Summer School	5th January	30th January
	Term 1	2nd February	9th April
	Term 2	20th April	26th June
	Winter School	29th June	17th July
Term 3	20th July	25th September	
Term 4	5th October	11th December	

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<http://www.eti.wa.edu.au> Email: study.eti@det.wa.edu.au

Provider Code - 00020G



EDUCATION & TRAINING INTERNATIONAL

More information about TAFEWA can be found on the Web at

www.eti.wa.edu.au